



MIRI PORT AUTHORITY

No. 2/2022

VACANT POST

Miri Port Authority is inviting applications from aspiring candidates with the right attitude, knowledge, experiences and of high-achievers, self-motivated and trustworthy to fill the following post:

1. Penolong Pegawai Keselamatan, Gred KP29 (1 vacancy)

1. Post	: Penolong Pegawai Keselamatan, Gred KP29
Classification	: Security and Public Defense
Service Group	: Support
Post Status	: Permanent
Salary Matrix	: Minimum: RM1,493.00 Maximum: RM5,696.00

Requirements:

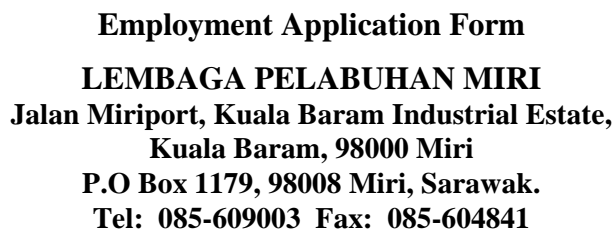
- a. Malaysian citizen domiciled in Sarawak.
- b. At least 18 years old on the date the advertisement is closed.
- c. *Sijil Tinggi Persekolahan Malaysia* or academic qualification as its equivalent recognized by the Government.
(Starting salary: RM1,493.00); or
- d. *Sijil Tinggi Agama Malaysia* or academic qualification as its equivalent recognized by the Government.
(Starting salary: RM1,493.00); or
- e. Ex-police or army with at least the rank of Sergeant or its equivalent and had been confirmed in service with good service record.
(Starting salary: RM1,493.00); or
- f. Diploma or its equivalent recognized by the Government from any local higher institution.
(Starting salary: RM1,770.95); and
- g. Physical and visual conditions as follow:
 - i) At least 1.57m height for man and 1.53m height for woman;
 - ii) At least 48kg body weight for man and 46kg body weight for woman;
 - iii) Body Mass Index (BMI) between 19 and 26;
 - iv) At least 79cm during breath-in and 84cm normal chest measurement for man only;
 - v) Pass in visual test for Left and Right eye when tested separately with the resolution of V6/9 without glasses;
 - vi) Not colour blind and no hearing problem;
 - vii) Medically checked and certified healthy by certified Medical Practitioner.
- h. Applicant for 1(c), 1(d) and 1(f) must have credit in Bahasa Malaysia (at least grade C) at SPM/SVM level or its equivalent recognized by the Government.
- i. Serving officer as Pembantu Keselamatan, Gred 19 who had been confirmed in service and possessed the qualification as per 1(c), 1(d) and 1(f) above is eligible to apply.

Job scope:

Responsible for the performance of security and surveillance works not limited to coordination of security related training, courses and carry out security checks, investigation works and other security and safety related works.

How to apply:

1. Application forms can be obtained from the **Administration Department, 4th Floor, Admin Building, Miri Port Authority, Jalan Miriport, Kuala Baram Industrial Estate, Kuala Baram, 98000 Miri, Sarawak** during office hours or from Miri Port Authority's official website, <http://www.miriport.gov.my>
2. To attach copies of Academic Certificates, Identity Card, Birth Certificate and other relevant certificates.
3. Application with incomplete information shall not be considered.
4. Government serving officers, application must be made through your Head of Department in accordance with the requirements Para 18 of the P.U. (A) 1/2012, together with your updated Service Record including the last 3 years' performance appraisal.
5. Closing date: **29 November 2022, Tuesday, 5:00 pm;**
6. All application must be addressed properly and sent to:
**General Manager,
Miri Port Authority,
Administration Department, 4th Floor, Admin Building,
Jalan Miriport, Kuala Baram Industrial Estate,
Kuala Baram,
98000 Miri,
Sarawak, Malaysia**
7. For further information, please contact the Admin Manager, Mr. Louies Lawai, at telephone no. 085-609003 during office hours.

**Position Applied:**

Full Name:	NRIC No (New) :
Residential Address:	Passport No :
.....	Income Tax No :
.....	E.P.F. Ref. No :
Telephone (H) :	SOCSSO Ref. No :
Telephone (O) :	Driving License :
Telephone (H/P):	Classes & No
Postal Address :	Marital Status :
.....	Race :
.....	Gender :
.....	Nationality :
Date/Place of Birth:	Expected Salary :

Name of School / Institution	Year Attended	Examination / Course	Qualification Obtained

Are you currently taking any course of study? If **YES**, give details of course. _____

Please state recent employment first, if necessary, use separate sheet. (Please indicate all employment in last 10 years (if applicable)).

[illegible]

FAMILY RECORD

Please state details of your immediate family (Parent, brothers & sisters). (If married, include names of your spouse & children)

Name & Relationship	Age	Occupation	Company

Emergency Contact: (Name/Address/Tel)

HOBBIES/GAMES

List of hobbies you enjoy and types of games you play:
(Indicate if you are representing School/Division/State/National Level)

SPECIAL SKILLS [To be supported with certificates]	
Knowledge of computer application/program/software:	<u>Other technical skills (Please specify)</u>
Typing Speed:
Language Proficiency:

OTHER PARTICULARS

Do you have any physical defects? (Yes/No) **Do you have any relative working with MPA? (Yes/No)**

Do you have a transport of your own? (Yes/No) If Yes, please state name and relationship:

(If yes, indicate car/motorcycle)?

How long notice of service termination required by your employer?

When can you report for work if selected?

Have you ever been arrested? (Yes/No)

(This means picked-up, held, handled, charges or questioned at any age by Civilian or Military Law Enforcement Agency). All incidents must be listed.

Date	Location	Charge	Disposition

I have read and understood the above and I have listed all appropriate contacts with Law Enforcement Agencies that I have ever had.

I agree to submit to physical examination upon request and hereby grant permission to any person, firm or corporation to give the Authority full information pertaining to my working ability and character.

I certify that all the foregoing information provided by me for my medical history questionnaire is accurate and understand that willfully withholding information or making false statements in this application or medical forms will be the basis for dismissal from the MPA and will make my employment relationship with MPA void.

Date:

Signature of applicant: