



**Miri Port**

## **MIRI PORT AUTHORITY**

**No. 3/2024**

### **VACANT POSTS**

**Miri Port Authority (MPA)** is inviting applications from aspiring candidates who possess the right attitude, knowledge, experiences and of high-achievers, self-motivated and trustworthy to fill the following posts:

**1. Post: Pegawai Keselamatan, Gred KP9 (1 vacancy)**

Classification	:	Keselamatan dan Pertahanan Awam
Service Group	:	Management & Professional
Post Status	:	Permanent
Salary Matrix	:	Minimum: RM2,250.00    Maximum: RM11,110.00

**Requirements:**

- a. Malaysian citizen domiciled in Sarawak.
- b. At least 18 years old on the date the advertisement is closed.
- c. (i) Bachelor's Degree recognized by the Government from any local institutions of higher learning or qualification recognized as its equivalent. (Starting salary for Grade KP9: RM2,250.00); or  
(ii) Ex Assistant Superintendent of Police or Ex Malaysian Army Captain or its equivalent and has been confirmed in that post with satisfactory record of service. (Starting salary for Grade KP9: RM2,250.00); or  
(iii) Bachelor's Degree (Honors) recognized by the Government from local institutions of higher learning or qualification recognized by the government as its equivalent. (Starting salary for Grade KP9: RM2,470.00); and
- d. Having physical measurement conditions and senses as follows:-
  - a. At least 1.57m in height for man and 1.53m for woman without shoe;
  - b. At least 48kg in body weight for man and 46kg for woman;
  - c. Having Body Mass Index (BMI) between 19 to 26;
  - d. Having normal chest measurement of at least 79cm and 84cm during breath in (for man only);
  - e. Pass in visual test for left and right eye, tested separately with resolution of V6/9 without the use of spectacle;
  - f. No colour identification and hearing disability;
  - g. Medically examined and certified fit for service by registered medical practitioner; and

- h. Credit in Bahasa Malaysia (at least grade C) at SPM level or its equivalent recognized by the Government.

**Terms and Conditions of Scheme of Service:**

The officer being appointed as Pegawai Keselamatan, Gred KP9 is subject to the terms and conditions under the related scheme of service currently in force as well as any amendments made to it from time to time.

**Scope of Work:**

Responsible in ensuring the security and safety of all the people within Miri Port's premises and at its operational centres besides providing protection from potential security and safety threats and security breaches.

**2. Post: Penolong Jurutera, Gred JA5 (1 vacancy)**

Classification	:	Kejuruteraan
Service Group	:	Support
Post Status	:	Permanent
Salary Matrix	:	Minimum: RM1,650.00    Maximum: RM6,620.00

**Requirements:**

- a. Malaysian citizen domiciled in Sarawak.
- b. At least 18 years old on the date the advertisement is closed.
- c. Certificate in Engineering or academic qualification as its equivalent recognized by the Government.  
(Starting salary for Grade J5: RM1,731.00); or
- d. Diploma in Engineering or academic qualification as its equivalent by the Government from any local higher institution  
(Starting salary for Grade J5: RM2,055.00);
- e. Credit in Bahasa Malaysia (at least Grade C) at Sijil Pelajaran Malaysia (SPM)/Sijil Vokasional Malaysia (SVM) or its equivalent recognized by the Government;
- f. Serving officer as Pembantu Kemahiran and had been confirmed in service and possesses the qualification as per 2 (c), 2 (d) and 2 (e);
- g. Applicant with Certificate or Diploma In Mechanical and having knowledge or experience in Project Management is an added advantage.

**Terms and Conditions of Scheme of Service:**

The officer being appointed as Penolong Jurutera, Gred JA5 is subject to the terms and conditions under the related scheme of service currently in force as well as any amendments made to it from time to time.

**Scope of Work:**

Responsible to assist the Engineer in the planning and coordination of engineering and technical, mechanical and electronic works, maintenance reports and in construction project and other related matters.

**3. Post: Pembantu Khidmat Am, Gred H1 (2 vacancies)**

Classification	:	Kemahiran
Service Group	:	Support
Post Status	:	Permanent
Salary Matrix	:	Minimum: RM1,500.00 Maximum: RM4,680.00

**Requirements:**

- a. Malaysian citizen domiciled in Sarawak.
- b. At least 18 years old on the date the advertisement is closed.
- c. Sijil Pelajaran Malaysia (SPM) or academic qualification as its equivalent recognized by the Government.  
(Starting salary for Grade H1: RM1,500.00); or
- d. Sijil Vokasional Malaysia (SVM) or academic qualification as its equivalent recognized by the Government.  
(Starting salary for Grade H1: RM1,500.00); or
- e. Sijil Pelajaran Malaysia (SPM) or academic qualification as its equivalent recognized by the Government with Sijil Kemahiran Malaysia Tahap 2 in related field.  
(Starting salary for Grade H1: RM1,561.00); or
- f. Sijil Pelajaran Malaysia (SPM) or academic qualification as its equivalent recognized by the Government with Sijil Kemahiran Malaysia Tahap 3 in related field.  
(Starting salary for Grade H1: RM1,622.00); and
- g. Possess Driving License B2/B/DA/D/E2/E1/E/F/G/H/I issued by Road Transport Department and ability to drive, operate and maintain the equipment assigned under the job scope.
- h. For Crane Operations, candidates must possess a Certified Crane Operator Certificate issued by the Department of Occupational Safety and Health (DOSH);
- i. Credit in Bahasa Malaysia at Sijil Pelajaran Malaysia (SPM)/Sijil Vokasional Malaysia (SVM) or academic qualification as its equivalent recognized by the Government.

**Terms and Conditions of Scheme of Service:**

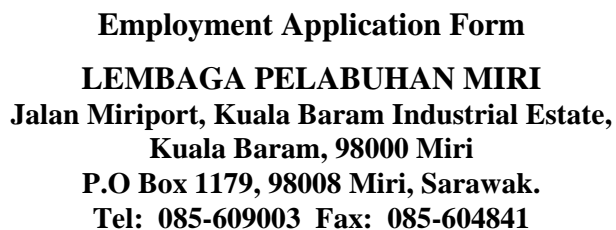
The officer being appointed as Pembantu Khidmat Am, Gred H1 is subject to the terms and conditions under the related scheme of service currently in force as well as any amendments made to it from time to time.

### **Scope of Work:**

Ability to operate crane and perform the movement, transportation, transfer and arrangement of all types of cargo, e.g: Loose and palletized cargo, container, machine, etc from vessel to wharf and vice versa, to godown, workshop and others involving in lifting equipment.

### **How to apply:**

1. Application forms can be obtained from **Administration and Human Resource Department, Admin Building, Miri Port Authority, Jalan Miriport, Kuala Baram Industrial Estate, Kuala Baram, 98000 Miri, Sarawak** during office hours or from Miri Port Authority's official website, <http://www.miriport.gov.my>.
2. For Government serving officers, application must be made through respective Head of Department in accordance with the requirements on Paragraph 18 of the P.U. (A) 1/2012, together with your updated Service Record including the last 3 years' performance appraisal.
3. To write the name of post applied at the bottom right corner of the envelope.
4. Closing date: **20 January 2025, Monday, 5:00 p.m.**
5. Application with incomplete information shall not be entertained.
6. Only shortlisted candidates will be called for interview.
7. If no response after three (3) months, your application is considered unsuccessful.
8. All application must be addressed properly and send to:  
  
**Pengurus Besar,  
Lembaga Pelabuhan Miri,  
Bahagian Pentadbiran, Aras 4, Bangunan Pentadbiran,  
Jalan Miriport, Kuala Baram Industrial Estate,  
Kuala Baram,  
98000 Miri,  
Sarawak, Malaysia**
9. For further information, please contact the Admin Manager, Mr. Louies Lawai, at telephone no. 085-609003 during office hours.

**Position Applied:**

Full Name: .....	NRIC No (New) : .....
Residential Address: .....	Passport No : .....
.....	Income Tax No : .....
.....	E.P.F. Ref. No : .....
Telephone (H) : .....	SOCSSO Ref. No : .....
Telephone (O) : .....	Driving License : .....
Telephone (H/P): .....	Classes & No .....
Postal Address : .....	Marital Status : .....
.....	Race : .....
.....	Gender : .....
.....	Nationality : .....
Date/Place of Birth: .....	Expected Salary : .....

Name of School / Institution	Year Attended	Examination / Course	Qualification Obtained

## EMPLOYMENT HISTORY

[illegible]

## **FAMILY RECORD**

Please state details of your immediate family (Parent, brothers & sisters). (If married, include names of your spouse & children)

<b>Name &amp; Relationship</b>	<b>Age</b>	<b>Occupation</b>	<b>Company</b>

Emergency Contact: (Name/Address/Tel) .....

## **HOBBIES/GAMES**

List of hobbies you enjoy and types of games you play: .....  
(Indicate if you are representing School/Division/State/National Level)

<b>SPECIAL SKILLS [To be supported with certificates]</b>	
Knowledge of computer application/program/software: .....	<u>Other technical skills (Please specify)</u> ..... .....
Typing Speed: .....	..... .....
Language Proficiency: .....	..... .....

## **OTHER PARTICULARS**

Do you have any physical defects? (Yes/No)    **Do you have any relative working with MPA? (Yes/No)**

Do you have a transport of your own? (Yes/No)    If Yes, please state name and relationship:

(If yes, indicate car/motorcycle)? .....  
.....

How long notice of service termination required by your employer? .....

When can you report for work if selected? .....

Have you ever been arrested? (Yes/No) .....

(This means picked-up, held, handled, charges or questioned at any age by Civilian or Military Law Enforcement Agency). All incidents must be listed.

<b>Date</b>	<b>Location</b>	<b>Charge</b>	<b>Disposition</b>

I have read and understood the above and I have listed all appropriate contacts with Law Enforcement Agencies that I have ever had.

I agree to submit to physical examination upon request and hereby grant permission to any person, firm or corporation to give the Authority full information pertaining to my working ability and character.

I certify that all the foregoing information provided by me for my medical history questionnaire is accurate and understand that willfully withholding information or making false statements in this application or medical forms will be the basis for dismissal from the MPA and will make my employment relationship with MPA void.

Date: .....

Signature of applicant: .....